



May 2, 2018

Dear Badminton World Federation Members,

Re: Invitation – YONEX-SUNRISE Vietnam Open, part of the BWF Tour Super 100

It is with pleasure that we would like to invite your players to participate in the YONEX-SUNRISE Vietnam Open 2018 to be held on August 7-12, 2018 at the Nguyen Du Cultural Sports Club, 116 Nguyen Du St., District 1, Ho Chi Minh City, Vietnam.

The qualifying rounds matches and the first round of the Men's Singles will be played on Tuesday, August 7th. This is a BWF sanctioned "**Grade 2 – Level 6**" tournament and entries will close on Tuesday, July 3rd, 2018 at 23:59 hours BWF Headquarters time (+08:00h GMT).

Please find below the entry details and event information. Should you require any additional information or assistance, please contact the YONEX-SUNRISE Vietnam Open 2018 tournament director.

We look forward to seeing you in Ho Chi Minh City, Vietnam in August 2018.

Sincerely,

A handwritten signature in blue ink, appearing to read 'L. Thanh Sang'.

Mr. Le Thanh Sang
Vice Chairman/General Secretary
Vietnam Badminton Federation



BWF Tour
Super 100

Dear Colleagues,

Your players are invited to compete in the YONEX-SUNRISE Vietnam Open 2018. This invitation contains important information that should also be brought to the attention of the Team Manager accompanying your players.

1.National Organization	Vietnam Badminton Federation (VBF) 36 Tran Phu St., Ha Noi Tel.: +844 37379085 Fax: +844 37336046 Email: vbf@fpt.vn
2.Presented by	Hochiminh City Badminton Association (HCMC BA) 3 Phan Van Dat St., District 1, HochiminhCity Tel.: +848 38225770 Fax: +848 38208773 Contact: Mrs. HOANG Thi Thu Ha Email: hoangha1606@gmail.com ; vanphong@caulongtphcm.com.vn Mobile: +84 903 864 351
3.Sanctioned by	BWF – Badminton World Federation
4.Date	August 7 -12, 2018
5.Competition Venue	Nguyen Du Cultural Sports Club 116Nguyen Du St., District 1, Ho Chi Minh City, Vietnam
6.Practice Venue	Phu Tho Sports Training Center, 219 Ly Thuong Kiet Str., District 11, Ho Chi Minh City, Vietnam
7. Referees	Referee: Michael Nemeč (AUT) Email: michael.nemec@outlook.com Deputy Referee: Liu Qian (CHN) Email: kejun63@163.com Assistant Referee: Mr Nguyen Quang Kieu Khuyen (VIE) Email: kieukhuyen@gmail.com
8.Tournament Director	Mrs. HOANG Thi Thu Ha Email: hoangha1606@gmail.com ; vanphong@caulongtphcm.com.vn Mobile: +84 903 864 351
9. Official Shuttle	The YONEX Aerosena 40 is the official shuttle of the YONEX-SUNRISE Vietnam Open 2018. Two practice shuttlecocks per player will be available at the official hotels.
10.Entry fees	According to Section 5.2.2 - BWF World Tour Regulations 6.10, no entry fees shall be imposed on players from Member Associations
11. Conditions of Play	The YONEX-SUNRISE Vietnam Open 2018 will be conducted in accordance with the BWF General Competition Regulations, including GCR 20-24 for players clothing and the BWF World Tour Regulations. In the event any dispute, the decision of the Tournament Referee will be final. The best of three games to 21 points system will be used for scoring. Please familiarize yourself with these Regulations prior to your arrival in Ho Chi Minh City.

12. Fixed service height:	<p>The fixed service height Experimental Law will be used at the YONEX-SUNRISE Vietnam Open 2018. It will mandate that “the whole of the shuttle shall be below 1.15 metres from the surface of the court at the instant of being hit by the server's racket”.</p>																														
13. Practice Facilities:	<p>Practice courts (4 match courts) at the tournament venue will be arranged by the Organiser. Court allocation will be based on the number of players in the team and done on a fair and equitable basis. Courts are available in the venue as from 09:00 Sunday August 5th, 2018</p> <p>Requests for practice courts at the practice venue(8 courts), can be made on the Practice Request form or at the liaison desk at the Hotels upon arrival. Courts are available as from Monday August 6th, 2018</p>																														
14. Transport:	<p>Transportation between the official tournament hotels and Tan Son Nhat International Airport will only be provided for players staying at the official tournament hotel(s).</p> <p>For airport pick up requests – please complete Transport Request Form and emailed to hoangha1606@gmail.com ; vanphong@caulongtphcm.com.vn by Tuesday, July17th,2018.</p> <p>Venue transportation will be provided only between the official Hotels and Nguyen Du Cultural Sports Club.</p>																														
15. Draw Size	<p>Main draw size - Limitations to the number of entries for the maindraw</p> <table border="1" data-bbox="462 1108 1458 1339"> <thead> <tr> <th>Events</th> <th>Main Draw</th> <th>Qualifiers</th> </tr> </thead> <tbody> <tr> <td>MS</td> <td>40</td> <td>8</td> </tr> <tr> <td>WS</td> <td>28</td> <td>4</td> </tr> <tr> <td>MD</td> <td>28</td> <td>4</td> </tr> <tr> <td>WD</td> <td>28</td> <td>4</td> </tr> <tr> <td>XD</td> <td>28</td> <td>4</td> </tr> </tbody> </table> <p>Qualifiers draw size</p> <table border="1" data-bbox="462 1411 1127 1642"> <thead> <tr> <th>Events</th> <th></th> </tr> </thead> <tbody> <tr> <td>MS</td> <td>32</td> </tr> <tr> <td>WS</td> <td>16</td> </tr> <tr> <td>MD</td> <td>16</td> </tr> <tr> <td>WD</td> <td>16</td> </tr> <tr> <td>XD</td> <td>16</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Men’s Singles start at 19:00 hrs on Tuesday August7th, 2018. • Other categories begin on Wednesday August 8th, 2018. • The finals will be played on Sunday August 12th, 2018. <p>Qualification Draws:</p> <ul style="list-style-type: none"> • The Qualifying rounds will begin at 08.00hrs on Tuesday August 7th, 2018 	Events	Main Draw	Qualifiers	MS	40	8	WS	28	4	MD	28	4	WD	28	4	XD	28	4	Events		MS	32	WS	16	MD	16	WD	16	XD	16
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	<p>Notice:</p> <ul style="list-style-type: none"> • All events will be run on a strict timetable system. • Players must be ready to play fifteen (15) minutes before their scheduled match time and players who are not ready to play at their scheduled match time will be disqualified. <p>Alterations to competition schedule are possible and will be announced by the Referee.</p>																																
16. Team Managers' Meeting	<ul style="list-style-type: none"> • Date: Monday August 6th, 2018 • Lavender Boutique Hotel 200-204 Ly Tu Trong Street, District 1, Ho Chi Minh City • Time: 16.00 hrs(Vietnam time) <p>"It is compulsory that all team managers must attend the team managers meeting. Failing to attend the meeting they are liable to be fined as per the Table of Offences and Penalties (BWF Statutes, Section 2.5) and following GCR 9.3.3. Member Associations can make a request someone to represent them at the meeting as long as Referee knows in advance that is acceptable."</p>																																
17. Technical Officials Meeting	<ul style="list-style-type: none"> • Date: Monday August 6th, 2018 • Lavender Boutique Hotel 200-204 Ly Tu Trong Street, District 1, Ho Chi Minh City • Time : 18.00 hrs (Vietnam time) 																																
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19. Prize Money

- The prize money for the YONEX SUNRISE Vietnam Open 2018 Badminton Championships is USD75,000.
- This prize fund will be distributed in accordance with BWF rules governing **Grade 2 – Level 6** events. Medals for all winners and runners-up.
- No withholding taxes.

	Event	Winner	Runner Up	Semi Finalist	Quarter Finalist	Last 16
* *	Men's Singles Women's Singles	5,625	2,850	1087.5	450	262.5
** ** **	Men's Doubles Women's Doubles Mixed Doubles	5,925	2,850	1050	543.75	281.25

- * Per Player
- ** Per Pair

20. Key Dates

- Closing Date for Entries: Tuesday July 3rd, 2018
- World Ranking Date for M & Q: Thursday July 5th, 2018
- Publishing Date for M & Q Report: Friday July 6th, 2018
- World Ranking Date for Seeding: Thursday July 12th, 2018
- Seeding Released: Friday July 13th, 2018
- Last Date of Withdrawal: Monday July 16th, 2018
(without penalty)
- Draw Date: Tuesday July 17th, 2018

21. On line Entries

- All international players must enter through their respective Member Associations.
- Member Associations are advised to log on to YONEX- SUNRISE Vietnam Open 2018 at:
<https://bwf.tournamentsoftware.com/sport/tournament.aspx?id=D6C17F24-F058-4ED1-9838-21A32A03273E> and submit the entries online.
- You will require a username and password to submit your entries, this can be obtained from the BWF: please contact Mr. Shan Ramachandran at s.ramachandran@bwfbadminton.org. The online entry page will close immediately on the entries closing date at 23:59 hours BWF Headquarters time (+08:00h GMT) and you are required to submit the entries on time. Late entries will not be accepted.
- No entry form is required by Member Association. All entries must be submitted online only.
- After the closing date, the BWF Online Entry System will send

	<p>notification to all participating Member Associations confirming receipt of final entries. Receipt of this notification is the conclusive evidence of receipt of entries before the deadline. The Member Associations should contact BWF immediately if such notice is not received by the Wednesday 4th July 2018(next day of the entries closing date) by noon BWF Headquarters time (+08.00h GMT) following close of entries. If no objection is received by BWF by Thursday 5th July 2018 (second day after the entries closing day) 23.59 hours BWF Headquarters time (+08.00h GMT) following the close of entries, the entries shall be deemed to be correct. No complaints / objections shall be entertained after this point.</p>
<p>22. Withdrawal</p>	<ul style="list-style-type: none"> • Withdrawal regulations and penalties will be based on BWF Regulations. • Withdrawals can only be made through the Member Association before the deadline. A Member Association can withdraw through the BWF online entry system. • Withdrawals after the deadline must be done by email immediately to the Tournament Director and the Referee. The following persons listed below should be copied in the email. • The withdrawal notification must include the reason for withdrawal. If a withdrawal takes place after the draw is made, it must be supported by a medical certificate. <p>Withdrawal Contact Persons :</p> <ul style="list-style-type: none"> • Tournament Director: Mrs. HOANG Thi Thu Ha - VIE Email: hoangha1606@gmail.com, vanphong@caulongtphcm.com.vn • If the withdrawal arises after your players arrive in Ho Chi Minh City, notification of withdrawal must be made by the Team Manager in person to the Referee, or Deputy Referee, and must be confirmed in writing. • Withdrawals after Monday, July 16th, 2018 (withdrawal without penalty date) shall automatically incur withdrawal fees as per BWF Regulations. • Should a penalty be applied, it shall be imposed as per BWF General Competition Regulations by the BWF.
<p>23. Accreditation</p>	<ul style="list-style-type: none"> • Please note that there will be photographic accreditation for the YONEX SUNRISE Vietnam Open 2018. Entry into the venue will be controlled by accreditation / badges which will be available for collection at Tournament Desk at the Officials Hotel.

	<ul style="list-style-type: none"> • Accreditation will be issued to all qualifying players and officially nominated officials through the respective Member Association. • Please find the attached Accreditation Request Form to apply for Team Officials Accreditation. A color passport size photo must be emailed to hoangha1606@gmail.com; vanphong@caulongtphcm.com.vn for each member of the delegation, no later than July 10th, 2018. Please label each photo with Full name and BWF #. • In accordance with agreement with the BWF, the number of accompanying officials for whom there will be accreditation depends on the size of your playing team. • No of players from Association / No of accompanying Officials: <ul style="list-style-type: none"> ✓ For upto4 : 2badges ✓ For 5-10 : 3badges ✓ For11-16 : 4badges ✓ For 16 or more : 5badges • Note: If more officials accompany your team you must purchase additional accreditations. A limited number of additional official accreditation passes may be purchased at the special rate of USD 100 each. <p>Media Obligation: NOTE</p> <ul style="list-style-type: none"> • that all players are required to participate in media engagements should they be requested in Pre-Tournament Media. They will not exceed one hour in total on the day prior to their first scheduled match of the tournament. • It is also a condition of entry that each player must be willing to give on-court interviews for television immediately after the match has been won or lost, and to attend a post-match press conference on request. • In order to assist with the promotion of the tournament and game in general, it is a condition of entry that each player must be willing to participate on request in at least one appropriate activity of not more than one hour (such as autograph signing, participating in 'meet the public' question and answer sessions, etc.).
<p>24.Video Recording & Photography</p>	<ul style="list-style-type: none"> • The Tournament Organizers reserve the right to take photos, film material or any other image of players taken during events. • No unauthorized persons may enter the playing arena to video record or take photos without the prior approval of the Tournament Organizers. • Flash photography is not permitted within the arena at any time. Video recording is permitted for analytical purposes only, and only by competing Member Associations. The Tournament Director and/or

	<p>Referee shall designate positions. Cameras operating outside of these areas or without the correct accreditation may be removed. Camera accreditation must be obtained in advance.</p> <ul style="list-style-type: none"> • Member Associations may be liable for any costs incurred by BWF if their video footage is used for any other purpose
<p>25. Visa:</p>	<ul style="list-style-type: none"> • The Tournament Organizers will only communicate with a Member Association's National Office. • The Tournament Organizers will not be able to provide visa support letters if the Visa Support Request Form is incomplete and not accompanied by the requested documents • Please note, the letter of invitation we provide does not guarantee entry into Vietnam and the final decision is made by the Vietnam Embassy in your own countries. It is the responsibility of the applicant to ensure that they apply for their visa in sufficient time. Any issues with the visa application need to be dealt with directly to the respective Vietnam Embassy who is dealing with your application. We accept no responsibility for withdrawals made due to late or unapproved visa applications. Where required, courier costs to post letters of invitation will be recharged to your Association. • All players and officials who require visas to enter Vietnam should submit passport details in the Visa Form to email vanphong@caulongtphcm.com.vn no later than July 10th, 2018. • Please complete all required information, otherwise we will not be able to issue the official invitation letter (for visa application). • Players from Malaysia, Indonesia, Laos, Singapore, Cambodia, Thailand, Kyrgyzstan, and Kazakhstan do not need a visa to stay in Vietnam for up to 30 days. • For players from the Philippines, the limit is 21 days. • For players from Belarus, Russia, South Korea, Japan, Denmark, Sweden, Norway, Italy, Germany, France, United Kingdom, Spain, Finland - free visa for 15 days • And players from Brunei, Myanmar - free visa for 14 days

26. Accommodation:

In preparation, we have five hotels to serve participants in the YONEX-SUNRISE Vietnam Open 2018.

No.	Hotel	Room Rate		
		Singles	Twin	Triple
1	Lavender Boutique Hotel 200-204 Ly Tu Trong Street, District 1 25 Rooms available	57 USD	57 USD	72 USD
2	Lavender Hotel 47-49-51 LE Anh Xuan Street, District 1 25 Rooms available	55 USD	55 USD	70 USD
3	Bloom Saigon Hotel 27-29 Truong Dinh Street, District 1 23 Rooms available (Halal Food area)	55 USD	55 USD	70 USD
4	Hoang Ngan Hotel 29-31 Bui Thi Xuan Street, District 1 30 Rooms available	50 USD	50 USD	65 USD
5	Hoang Phu Gia Hotel 19C Bui Thi Xuan Street, District 1 35 Rooms available	50 USD	50 USD	65 USD

The Hotels are located in the centre of the city and are about 5 – 6 minutes walk from the tournament stadium.

Note: All the hotels have Wi-Fi internet in every room

Reservations: Reservations should be made by completing the Hotel Reservation Form and emailing it to the Organizers at hoangha1606@gmail.com; vanphong@caulongtpHCM.com.vn not later than July 10th, 2018. The hotel rooms are on a first come first served basis. For any reservation made after July 10th, 2018, we cannot guarantee the special rates and availability.

Payment:

- Payment should be settled with hotel directly either by cash or credit card, except Hoang Phu Gia Hotel that accept cash only
- Please refer to the Hotel Reservation Form for Booking and Payment conditions.
- No guarantee can be given with respect to late booking.

27. Anti – Doping

- **Anti-Doping:** Anti-doping will be conducted in accordance with BWF and WADA Regulations. Please consult the BWF website for further information, and to view the current WADA Prohibited List.
- Please note that athletes must complete a TUE application process to apply for authorization to take medications which fall under the Prohibited List – before they take medication.



28. Medical Insurance	<ul style="list-style-type: none">• The Organizing Committee and the VBF encourage participating team members to arrange their own medical insurance before arriving in Vietnam. The Organizing Committee and the VBF are not responsible for medical expenses arising from the competition.
29. Indemnity:	<ul style="list-style-type: none">• By submitting an on-line entry to the YONEX-SUNRISE Vietnam Open 2018, a participant (and parent(s)/guardian(s) if participant is of minority age) affirms having read this document and agrees to be bound by its terms.• In consideration of being permitted to participate in the YONEX-SUNRISE Vietnam Open 2018 and for good and valuable consideration any participant named below, hereinafter called ENTRANT, does hereby agree and covenant with, and release and discharge Vietnam Badminton Federation, Yonex Sunrise Co. LTD, Ho Chi Minh City Badminton Association, their employees, agents, officers, members, heirs, assigns, executors and administrators and all participants in this event as follows:• Entrant does hereby promise, agree and covenant that he/she will never, at any future time, sue or bring action against the forenamed or any of them, reason of any claim for damages, whether such damage arises from the conduct of the tournament or condition of the premises or from any cause whatsoever. Entrant does hereby release, remise and discharge the forenamed, or any of them from all claims, actions, suits, causes of actions and demands of nature, whether at law or in equity, arising from or alleged to arise from any accident or other occurrence during or about this tournament or condition of the premises on which this event takesplace.• Entrant warrants and represents that he/she will be bound by the rules and regulations of the Badminton World Federation and Vietnam Badminton Federation is an eligible player as defined by the rules of the organization; understands that the forenamed makes no warranties or guarantees of any nature with respect to the condition of the premises, the operation of the tournament and that no agent or employee is authorized to vary the terms of this agreement, either orally or in writing.• For the same consideration, Entrant hereby gives Vietnam Badminton Federation, and each and every licensee or contract of either or all of them including photographers, television and or motion picture companies or concerns, their affiliates and subsidiaries, full television and motion picture rights, including full power, permission and authority to film or video tape him/her during all matches, narrations, personal interviews, or comment thereon for any or all commercial, news or other purposes together with the right to transfer to grant their rights to offers, without compensation to him/her whatsoever.